

**Kent City Community Schools FOIA Request  
Requester Response Form**

By signing below, I acknowledge that I have received the following:

1. Kent City Community Schools timely response to my FOIA request.
2. A copy of the Kent City Community Schools Standard FOIA Fee Schedule.
3. A copy of the Written Public Summary of Kent City Community Schools FOIA Procedures and Guidelines.
4. A detailed itemization of fees associated with my FOIA request.

I further acknowledge that a copy of the Written Public Summary and Procedures and Guidelines regarding FOIA can be found at the following website location: [www.kentcityschools.org](http://www.kentcityschools.org).

Also, by signing below, I authorize Kent City Community Schools to process my request and agree to pay the estimated total fees. I do / do not (circle one) request the staff of Kent City Community Schools to work overtime to process my request. By authorizing the staff of Kent City Community Schools to work overtime, I agree to pay the required wage premium under the Fair Labor Standards Act, for the overtime hours worked. I further understand that even with such authorization, the staffs of Kent City Community Schools are not required to work overtime to process your request.

Further, I do / do not (circle one) request paper copies of information that the district informed me was available on the website/webpage provided to me in the district response.

Any good faith deposit indicated on the detailed itemization of fees as due prior to processing the request is attached with this response form. I understand that failure to submit payment will delay the best efforts estimated date of completion provided by Kent City Community Schools.

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Requester Signature

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Date